(A sample letter of declining an offer of admission)

Month/Date/Year:

To The President of Kumamoto University

Application registration number

Name \_ (Signature)

A letter of declining an offer of admission to

Due to the following reasons, I decline an offer of admission to the Graduate School at Kumamoto University.

(Reasons)

\* After filling underlined sections and “(Reasons)”, send by fax or e-mail.

\* In the underlined part following “A letter of declining an offer of admission to”, write the program name you were admitted to, such as Graduate School of XXX, Doctoral Program.

\* Another format of letter can also be accepted.