

# Agreement on the handling of classes in the event of an emergency disaster

## 1 PURPOSE

The purpose of this agreement is to ensure the safety of students by providing necessary information regarding the handling of face-to-face classes and real-time remote learning classes (hereinafter referred to as "classes".) in the event of evacuation information (Limited to Alert Level 4 Evacuation Instruction and Alert Level 5 Emergency Safety Measures.) , special warnings (limited to wind storms, heavy rain, snow storms, and heavy snow.) and warning (limited to wind storms.) (hereinafter referred to as "evacuation advisory, etc.") .

## 2 Measures to be taken when classes are cancelled due to evacuation information, etc.

- (1) When evacuation information is issued for Kumamoto City (evacuation instructions (for landslides) are limited to cases where Chuo Ward is included.) , the following measures will be taken.

If the evacuation information is issued after classes have started, the classes will continue. However, for the safety of students, classes may be cancelled immediately.

- In the event that the advisory is issued at 6:00 a.m. , the following measures shall be taken.

Classes are cancelled in the morning.

- If the evacuation information is issued between 6:00 a.m. and before the end of the first period

Classes are cancelled in the morning after the order is issued.

- If the evacuation information is lifted by the end of 1st period

Classes will be held from the 3rd period

- If the evacuation information is issued by the end of 1st period

Classes are cancelled for the whole day

- If the evacuation information is issued after the end of 1st period

Classes are cancelled for the whole day after the order is issued.

- (2) The Vice President in charge of Education and Student Support may cancel classes as a precautionary measure when he/she judges that there is an extremely high probability that evacuation information, etc. will be issued for Kumamoto City.

- (3) In the event that evacuation information, etc. is issued after classes have started, the dean of the faculty, graduate school, or educational department (hereinafter referred to as "dean, etc.". ) may have classes start after the next class period, notwithstanding the provisions of (1) above, if he/she deems it appropriate to keep students in the facility for their safety when they leave school. In such cases, the dean, etc. concerned shall promptly report to the Vice President for Education and Student Support regarding the special measures to be taken.

### 3 Handling of students who are late or absent

In the following cases, based on the student's request, the student will not be treated as late or absent (Including leaving early. Hereinafter the same shall apply.) .

In addition, on-demand distance learning measures may be taken for such students at the discretion of the instructor in charge of the class.

#### (1) When safety is a priority

When there is no evacuation information issued for Kumamoto City, but students are unavoidably late for or absent from class because they cannot be sure of their safety on their way to or from school due to the situation such as evacuation information issued for their residential areas or routes to school, etc.

#### (2) When public transportation is affected by a suspension of service, etc.

When a student is unavoidably late for or absent from class due to the suspension of public transportation, etc., regardless of whether or not evacuation information, etc., has been issued, when classes are held during bad weather.

### 4 Response to emergencies other than evacuation information, etc.

In addition to the measures stipulated in 2 above, in the event of unforeseen circumstances, the Vice President in charge of Education and Student Support will decide whether or not to cancel classes after consultation with the deans of the relevant faculties and other relevant personnel.

### 5 Methods of notification of cancellation of classes, etc.

The measures such as class cancellations will be communicated to students and faculty members via the Kumamoto University website, etc. The measures described in 2 (3) above will be announced at each faculty.

However, in the absence of such notification, students should check the latest information from the Japan Meteorological Agency (JMA), Kumamoto City Disaster Prevention Information Portal, etc., and decide whether or not to cancel classes based on 2 (1) above, and act with priority given to ensuring their own safety, considering 3 above.

### 6 Alternative measures for cancelled classes

Classes that are cancelled shall be made up. Make-up lectures may be provided by alternative measures such as classes held on make-up days, on-demand classes, or submission of assignments, etc., at the discretion of the teacher in charge of the class.

### 7 Educational Practicum, etc.

For educational training, hospital training, etc., students shall follow the instructions of each training site.

### 8 Others

In addition to the cases stipulated in this agreement, the Vice President in

charge of Education and Student Support may take necessary measures in the event of unforeseen circumstances.